



**SHREVEPORT AREA LOCAL 418  
AMERICAN POSTAL WORKERS UNION, AFL-CIO**

**STEP 1 GRIEVANCE OUTLINE**

DISCIPLINE (NATURE OF) OR CONTRACT (ISSUE)		CRAFT	DATE	LOCAL GRIEV. #		
UNIT/SEC/BR/STA/OFC	DATE/TIME	USPS REP — SUPR		GRIEVANT AND/OR STEWARD		
STEP 1 DECISION BY (NAME & TITLE)		DATE & TIME	INITIALS	INITIALING ONLY VERIFIES DATE OF DECISION		
GRIEVANT PERSON OR UNION (LAST NAME FIRST)	ADDRESS	CITY & STATE	ZIP CODE	PHONE		
EMPLOYEE IDENTIFICATION #	SERVICE SENIORITY CRAFT	FTR-PTR-PTF	LEVEL	STEP	DUTY HRS	OFF DAYS
JOB # PAY LOCATION (UNIT/SEC/BR/STA/OFC)	WORK LOCATION CITY AND ZIP CODE		LIFETIME SECURITY	VETERAN		

Pursuant to Article 15 of the National Agreement we hereby appeal to Step 1 the following Grievance alleging a violation of (but not limited to) the following: NATIONAL, (Art./Sec.) ARTICLE

LOCAL MEMO (ART. /SEC.) OTHER MANUALS, POLICIES, L/M MINUTES, ETC.

**Problem:**

**Corrective Action Requested:**

**Managements Response:**