

HOURS CODES (Payroll Code)

010 **Begin Tour**
 011 **Move**
 012 **Out to Lunch**
 013 **In from Lunch**
 014 **End Tour**
 024 **AWOL**
 027 **Wounded Warrior Act Leave (WWL)**
 028 **Holiday Annual Leave Exchange**
 035 **Extra Straight Time**
 043 **Penalty Overtime Payment (POP)**
 044 **Military LWOP**
 046 **Donated Leave - Personal**
 048 **Holiday Schedule Premium**
 052 **Work Hours**
 053 **Overtime Hours**
 054 **Night Work Premium Hours**
 055 **Annual Leave**
 056 **Sick Leave**
 057 **Holiday Work**
 058 **Holiday Leave**
 059 **Part Day LWOP**
 060 **Full Day LWOP**
 061 **Court Leave**
 062 **Guarantee Time**
 063 **Cross-Foot (also for code 035)**
 065 **Meeting Time**
 066 **Public Health FMLA**
 067 **Military Leave**
 068 **Guarantee Overtime**
 069 **Blood Donor Leave**

070 **Stewards Duty Time**
 071 **Continuation of Pay Leave**
 072 **Sunday Premium**
 073 **Out-of-Schedule Premium**
 074 **Christmas Work**
 076 **Non-Scheduled Cross-Foot**
 077 **Emergency Sick Leave (Self)**
 078 **Act of God (Nature) Leave**
 080 **Relocation Leave**
 081 **Emergency Sick Leave (Other)**
 082 **Travel Within Schedule**
 083 **Travel Outside Schedule**
 084 **Union Official Leave**
 085 **Voting Leave**
 086 **Other Paid Leave**
 089 **Public Health - Cross Foot**
 090 **Higher Level Authorization**
 091 **Overtime Authorization**
 092 **Disallow Guarantee Time**
 093 **No Lunch Punch**

**Rate Schedule Codes:**

P - Craft, PS (APWU)
M - Mailhandlers
Q - City Letter Carriers
E - EAS Employees
S - PCES

REASON CODES (Hours / Payroll / Reason)

024 00 **AWOL**
 024 09 **AWOL - Late**
 028 00 **Holiday Annual Leave Exchange - Regular**
 049 00 **OWCP - Regular**
 055 00 **Annual Leave - Regular**
 055 01 **Annual Leave - In Lieu of Sick Leave**
 055 09 **Annual Leave - Late**
 055 10 **Annual Leave - Emergency**
 055 99 **Annual Leave - Family Medical Leave**
 056 00 **Sick Leave - Regular**
 056 09 **Sick Leave - Late**
 056 11 **Sick Leave - Restricted**
 056 97 **Sick Leave - Dependent Care**
 056 98 **Sick Leave - FMLA Dependent Care**
 056 99 **Sick Leave - Family Medical Leave**
 059 00 **Part Day LWOP**
 059 01 **Part Day LWOP in Lieu of Sick Leave**
 059 02 **Part Day LWOP - Proffered**
 059 03 **Part Day LWOP - Personal**
 059 04 **Part Day LWOP - Other**
 059 05 **Part Day LWOP - Maternity**
 059 06 **Part Day LWOP - Suspension**
 059 08 **Part Day LWOP - Suspending Term**
 059 09 **Part Day LWOP - Late**
 059 59 **Part Day LWOP - Generated**
 059 99 **Part Day LWOP - Family Medical Leave**
 060 00 **Full Day LWOP**
 060 01 **Full Day LWOP - In Lieu of Sick Leave**
 060 02 **Full Day LWOP - Proffered**
 060 03 **Full Day LWOP - Personal**
 060 04 **Full Day LWOP - Other**
 060 05 **Full Day LWOP - Maternity**
 060 06 **Full Day LWOP - Suspension**
 060 08 **Full Day LWOP - Suspension Pending Term.**
 060 09 **Full Day LWOP - Late**
 060 99 **Full Day LWOP - Family Medical Leave**

